

**CITY OF SANTA BARBARA
AIRPORT COMMISSION**

M I N U T E S

CALL TO ORDER

The Regular Meeting on Wednesday, July 15, 2009, was called to order at 7:00 p.m. in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

ROLL CALL

Airport Commissioners: **John Clark
Patricia Griffin
Karen Kahn
Kirk A. Martin
Bruce Miller
Scott Tracy**

Absent : **Dolores Johnson**

Staff: **Karen Ramsdell, Airport Director
Hazel Johns, Assistant Airport Director
Tracy Lincoln, Airport Operations Manager
Rebecca Fribley, Sr. Property Management Specialist
Mabel Shatavsky, Airport Commission Secretary**

PUBLIC COMMENT

1. No one wished to speak.

NOTICES

2. That the Lease Review Sub Committee meeting scheduled for Thursday, July 9 was cancelled.
3. That on Thursday, July 9 at 4:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

ACTION: Presented.

CONSENT CALENDAR

4. SUBJECT: MINUTES

RECOMMENDATION: That Commission waive the reading and approve the minutes of the meeting of Wednesday, June 17, 2009.

5. SUBJECT: LEASE AGREEMENT – JEFF ARLINGTON CONSTRUCTION, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Jeff Arlington

Construction, Inc., a California Corporation, for 3,300, square feet of unpaved land, including one 320 square foot storage container, at 125 Kenneth Roberts Road, at the Santa Barbara Airport, effective July 1, 2009, for a monthly rental of \$575, exclusive of utilities.

ACTION: Approved the recommendation; Agreement No. 200918

6. **SUBJECT:** JULY 2009 PROPERTY MANAGEMENT REPORT

RECOMMENDATION: That Airport Commission receive the Airport Property Management Reports.

ACTION: Motion/Second for approval of the consent calendar by Commissioners Miller/Griffin. Unanimous voice vote.

LIAISON REPORTS

ACTION: Nothing to report.

ADMINISTRATIVE REPORTS

7. **SUBJECT:** AIRPORT WEBSITE

RECOMMENDATION: That Airport Commission receive a presentation on the Airport's website. – Marketing Coordinator Terri Gibson

ACTION: Presented.

DIRECTOR'S REPORT

8. A. Airport Operations

- Passenger Count
- Aircraft Operations
- Air Freight

B. Programs

1. Air Service
2. Communications Program
3. Airport Noise Abatement Program
4. Property Management

C. Capital Projects

1. Airport Terminal Improvement Project
2. Airfield Safety Projects Wetland Mitigation Plan
3. Goleta Slough Tidal Circulation Demonstration Project
4. Consolidated Rental Car Quick Turn Around Facility

D. Council Actions

ACTION: Presented.

ADJOURNMENT 7:50 p.m., on order of Chair Kahn.

Karen Ramsdell, Airport Director

Mabel Shatavsky, Recording Secretary